

TO: All Camp Good Days Hourly Employees
FROM: Wendy Mervis/Executive Director
SUBJECT: Shift Requirements

Please be advised that effective immediately you will be required to take an unpaid meal time of thirty (30) minutes for every six (6) hours worked. Further, should your assignment require you to work more than six (6) hours it will require approval from your immediate supervisor and a mandatory one (1) hour unpaid lunch.

Signature _____ Date _____

